



IMPORTANT

Information that has to be completed and returned by PARENTS

Please read and complete ONE form per family:

- 1) Annexure 1 - Payment option selection for finance office – PINK**
- 2) Annexure 2 - Debit order instruction – WHITE**

**PLEASE RETURN TO THE FRONT OFFICE BY NO LATER THAN
MONDAY 24 OCTOBER 2011**

15 October 2012

Dear Maragon Parents

2012 STRATEGIC INFORMATION, SCHOOL FEES AND RE-REGISTRATION

Maragon and its staff extend our sincere appreciation for your continued support and positive contributions throughout 2011. Many milestones have been attained during the history of Maragon Private Schools – Ruimsig, which we are privileged to have shared with you.

We make use of this opportunity to share our vision and goals for 2012 with you and to introduce the key developments, which are being implemented in 2012.

M M van Niekerk: Director

1. MARAGON'S VISION AND GOALS FOR 2012

2011 has been a remarkable year in the history of Maragon Private Schools Ruimsig, - not because of the vast amount of facilities that have been added or the increase in staff numbers, or even the increase in pupil numbers. Although all of the above have been significant, it is due to the passion and vision for our future that has been shared by pupils, parents, staff and stakeholders. It is this fact that has not only created the endearing term the "Maragon family", but also sets us apart from our neighbouring schools in academic, cultural and sporting spheres.

1.1 Our new Pre - School

In our opinion this will be the best Pre-school in South Africa. The new Pre- school facilities will be occupied in January 2012, providing an unsurpassed learning environment with specialist centres, natural playgrounds, technology integration and an augmentation of the learning curriculum. Our new Pre-school will set Maragon apart as the institution of choice for early learning.

1.2 An augmentation of the learning curricula

In the Foundation and Intersen phases the learning curricula have been significantly enhanced to incorporate a heuristic orientated approach, where our children's discovery of learning as opposed to teacher directed activities, will become even more evident.

1.3 Overhaul of the sporting department

Maragon has established itself as a force to be reckoned with in all spheres of sport during the last five years. Taking our advancements and improvements into account, Maragon as a school, is very proud. Nevertheless, as an Educational institution in pursuit of excellence, 2012 will see it lifting the bar even higher.

It is Maragon's aim and desire to build on past successes, and truly extend the school past a level of competitive engagement, to establish us as a leader in all facets of sports amongst our peers. To this end Maragon firstly set out to obtain a dynamic and young body of senior sports leadership personnel, who would not only inculcate a spirit of passion and excellence, but also possess the necessary skills and expertise to effect said improvements in all spheres of Maragon sports.

In addition to Maragon's existing sports department we take pleasure in welcoming Mr. Shaun Raaff to the sports department as overall head of sport. Mr. Raaff holds an honors degree in sport psychology degree (Cum Laude) and brings with him an energetic, driven and motivated philosophy pertaining to school sport. He has a history of creating and sustaining a winning climate and success in every sphere of sports management under his control. Mr. Raaff was the assistant sports director at Trinity House and has extensive experience coaching at club and school level. His expertise and experience will add considerable value to Maragon's sports department. Improvement of the depth and skill of coaching, ensuring mass participation and instilling a "fun" element into our school sport will be the immediate short-term focus of our long-term vision of excellence in sports.

1.4 Upgrade of technology in the classrooms

As part of our ongoing roll-out of technology in the classrooms, it is especially in the Intersen phase where pupils will benefit from a significant increase in the number of Promethean boards and projectors, accelerating Maragon classrooms into the 21st century. Maragon is continuously evolving and creating material for use with this digital platform, which it sees as one of the vital advantages and benefits for its pupils exposed to this medium.

During the latter half of 2012 two computer centers will be upgraded with new hardware to ensure full compatibility with the future software teaching aids.

2. SCHOOL FEES FOR THE 2012 ACADEMIC YEAR

The 2012 fee structure is set out below:

FEE STRUCTURE 2012

GRADE		COMPARATIVE FEES OVER 12 MONTHS	PAYABLE OVER 11 MONTHS IN ADVANCE		DISCOUNTED ANNUAL FEE PAYABLE ON OR BEFORE 31 JANUARY 2012
			MONTHLY	TOTAL	
Grade 000 - 00	Child	2,900	3,160	34,760	33,020
	Siblings	2,800	3,060	33,660	31,980
Grade 0	Child	3,000	3,260	35,860	34,070
	Siblings	2,900	3,160	34,760	33,020
Grade 1 - 3	Child	3,500	3,800	41,800	39,700
	Siblings	3,400	3,700	40,700	38,670
Grade 4 - 7	Child	4,250	4,630	50,930	48,380
	Siblings	4,150	4,530	49,830	47,340
Grade 8 - 9	Child	4,850	5,250	57,750	54,860
	Siblings	4,750	5,150	56,650	53,820
Grade 10 - 12	Child	5,275	5,750	63,250	60,090
	Siblings	5,175	5,650	62,150	59,040

**Billing will take place over 11 months, from January to November 2012.
There will be no payment in December.**

Please note that only the following payment methods are acceptable:

Full annual amount	To be paid before 31 January 2012. The discount is ONLY applicable to those parents who settle the 2012 fees on or before 31 January 2012. Electronic transfers or cheques are the preferred method of payment.	
Monthly	A monthly debit order over 11 months commencing 1 January 2012 to 1 November 2012.	
NB	Changes to a debit order authorisation must be advised one month in advance.	
Registration fee	R5,000.00 (non refundable)	
Account	Maragon Private Schools Ruimsig (Pty) Ltd	
Bank	ABSA Bank Horison	
Account no.	4055048683	
Branch code	632005 (electronic transfer)	630841 (direct deposit)

(Note: Excludes educational levies, elective tours and textbooks)

Maragon will be billing school fees over 11 months as of January 2012 (January to November). We trust that this billing method will provide parents with the additional benefit of relieving the burden of paying school fees over the festive season. For any inquiries please contact the finance office.

Should you wish to pay your school fees in advance for the remainder of your child's school career please contact Gideon van Niekerk (Managing Director) at gideon@maragon.co.za. Only a limited number of such payments at preferential discount rates will be made available.

3. EDUCATIONAL LEVIES

2012 Maragon school levies as it pertains to each grade will be communicated during the course of the 4th term. As always every effort will be made to contain costs as far as possible.

4. IMPORTANT FINANCE OFFICE INFORMATION

- 4.1 All monthly school fees, after care fees and levies are payable **in advance**, on or the before the 4th of each month. Please note that all fees are calculated over a **11 month period (January – November)**.
- 4.2 January 2011 fees are payable by the 4th of January despite the January statement only being issued in February 2011.
- 4.3 Monthly interest (prime plus 5%) will be levied on all accounts that are in arrears, from the 4th of each month.
- 4.4 The following administration fees are applicable:
- Returned Debit Order/RD cheques R150-00
 - Arrears Notice (30 days in arrears) R150-00
 - Final Demand (60 days in arrears) R200-00
 - Eviction Letter (7 days after final demand) R250-00
- 4.5 It is company policy that all evictions will be handed over for legal recourse.
- 4.6 Please contact the finance office pro-actively should any lapse of payment be expected, in pursuit of an amicable and constructive solution.
- 4.7 Parents are requested to complete the Payment option selection form (Annexure 1) and the Debit order instruction (Annexure 2) and return them to the front office by no later than **Monday, 24 October 2012**.

5. INFORMATION UPDATE

In the ongoing quest to provide quality service, parents are requested to update **personal** information. Kindly e-mail Mrs Jenny Rae on maragon@maragon.co.za, to update any information.

Maragon embraces the 2012, confident that with God's guiding hand the school will meet the high expectations placed on it.

Yours faithfully

Dr R W Kieck
RECTOR

Mrs M M van Niekerk
DIRECTOR